# VILLA CRESTA ELEMENTARY SCHOOL

8/1/2023

*Dear Villa Cresta Elementary School Families and Students,*

We are excited to soon welcome our students and families back for the 2023-2024 school year. Your child's schedule will be available in FOCUS on or around Friday, August 11, 2023.  Please plan to login to your FOCUS account to view your child's classroom assignment(s).

The directions for creating a parent account if you have not already done so can be found here:
 https://www.bcps.org/tech_support/creating_a_parent_account_for_focus__schoology

To access the parent FOCUS portal please visit this link:
https://baltimore.focusschoolsoftware.com/focus

We also wanted to share with you dates for our Sneak-a-Peek and Back-to-School night.  Sneak-a-Peek is an open event on Thursday, August 24th from 2:30pm – 3:30pm where you can visit your child's classroom, drop off supplies, and see your child's teacher.  Back to School Night will be on Tuesday, August 29th from 5:30pm – 7:00pm.  Session information attached.

In this communication is our arrival/dismissal map for your convenience. We do not have a carpool loop so families who walk their child to/from school will need to legally park in our lots or street.  When all families are kind, courteous, and patient with each other and our staff we are able to successfully complete arrival and dismissal each day in a 15–20-minute window.  We encourage families to take note of what door to pick up or drop off your students when you visit your child's classroom on our sneak-a-peek event.  Maps of our school grounds are also attached for your convenience.

Finally, check your email (email address used to register) regularly throughout the year for communications and updates from Villa Cresta.  Email and phone calls are how we communicate with our families for upcoming events, school closures, and necessary information.  We will also send a quarterly newsletter to the email address on file.

We are excited to welcome everyone back in a few weeks!

Thank you,

Jenny Rohrbaugh, Principal
Kelly Lehto, Assistant Principal
Amy Malinowski, Assistant Principal

*Raising the bar, Closing gaps, Preparing for our future.*

# WELCOME BACK TO SCHOOL

Visit your classroom and meet your teacher at:

## SNEAK-A-PEEK

**24** August

2:30-3:30pm

**Villa Cresta Elementary**

Stop by to see your student's classroom, meet the teacher, drop off supplies, and familiarize yourself with arrival and dismissal procedures.

We hope to see you!

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Villa Cresta Elementary Parents

Learn all about the 2023-2024 school year at our annual

## BACK TO SCHOOL NIGHT

**29** August

5:20 pm

Two sessions will be available so families can visit more than one classroom.
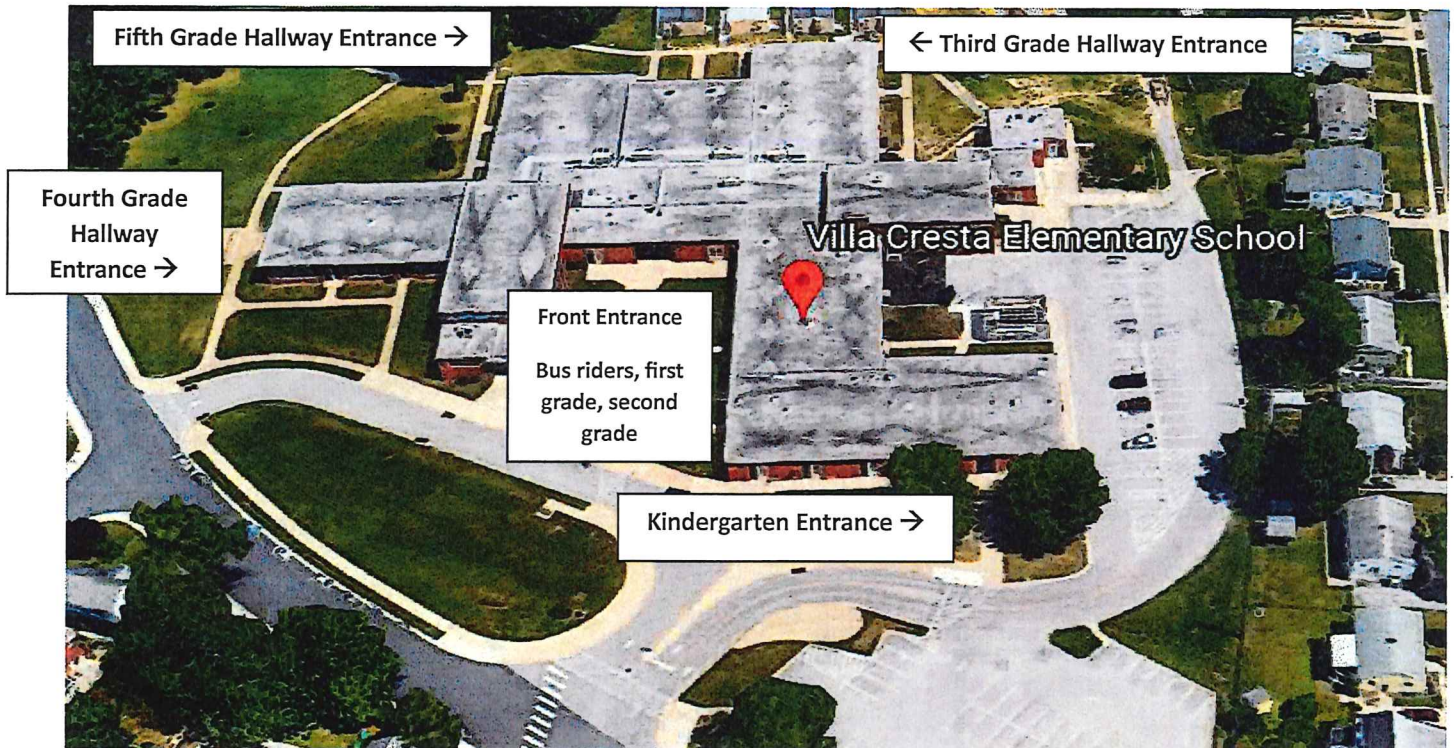
*Doors Open at 5:20pm*
*Session 1: 5:40pm - 6:15pm*
*Session 2: 6:25pm - 7:00pm*

# Arrival Locations

Doors open at 8:30am and close at 8:45am. Any student may enter through the front doors; however, we encourage students to access doors at their assigned hallway. Bus riders all enter through our front doors. Walkers should cross where crossing guards or school staff are located. Students arriving after 8:45am must enter through the front doors and obtain a late pass.

Fifth Grade Hallway Entrance →

← Third Grade Hallway Entrance

Fourth Grade Hallway Entrance →

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Front Entrance

Bus riders, first grade, second grade

Kindergarten Entrance →

# Dismissal Locations

Doors open at 3:30pm for student release. Parent/Guardians should pick up from the classroom door. Students in grades 3, 4, and 5 can be released to walk home with parent permission. Walkers should cross where crossing guards or school staff are located. Bus riders all exit through our front doors. Families late for pick-up (after 3:45pm) will need to come to the front office to sign out their student.

5th Grade

2nd Grade

3rd Grade

4th Grade

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1st Grade

Kindergarten

# eating a Parent Account – Using a Social Account

Note: Parents need to use the email that was provided to the school to create this account. Parents may access Schoology using the link in the Parent Portal 24-48 hours after the creation of their myBCPS parent account.

1. Using a CHROME browser, navigate to:
   https://baltimore.focusschoolsoftware.com/focus
2. Click either the **Google** or **Microsoft** button to make an account with your Google or Microsoft email.
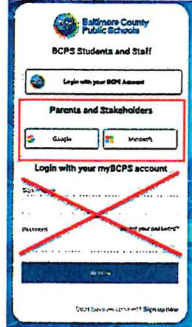


3. Log-in to the account using the screen prompts to enter the email and password.
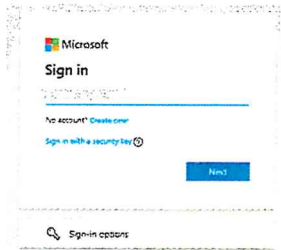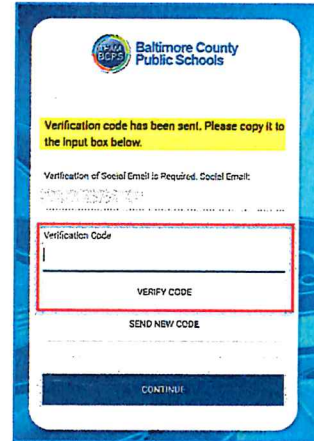


4. Enter the email address that was provided to the school and click **Send Verification Code**.
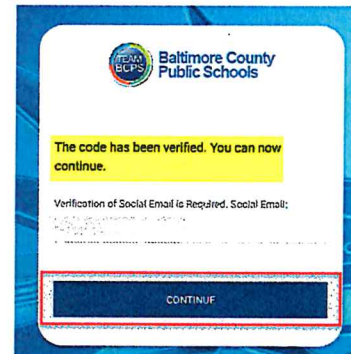


5. Open the email and locate the email correspondence from myBCPS B2C.



6. Copy the code from the email and enter it on the portal screen under **Verification Code** and select **Verify Code**.



7. After entering the code, users should continue by clicking **Continue**.



8. Returning users should click the **Google** or **Microsoft** button to sign-in.